

School Building Advisory Committee

July 14 and 15, 2014

Hartwell Multipurpose Room

Present: Owen Beenhouwer, Vin Cannistraro, Tim Christenfeld, Buck Creel, Becky McFall, Steve Perlmutter, Maggy Pietropaolo, Peter Sugar, Gary Taylor

Remote Participation: Doug Adams, Ken Bassett

Absent: Hathaway Russell

1. Interviews of Architectural Firms

Teams from four firms were interviewed according to the following schedule and format:

July 14, 2014

7:00 p.m. Schwartz/Silver Architects

8:15 p.m. HMFH Architects

July 15, 2014

7:00 p.m. Design Partnership of Cambridge

8:15 p.m. Dore & Whittier Architects

The interview format consisted of a ten-minute presentation made by the firm's team. Following the presentation, members of the SBAC asked a set of questions to the team. In the remaining time available in each session, the SBAC asked follow-up questions. Up to 50 minutes was spent on the question segment of the interview. The SBAC debriefed following the interviews. Interview Questions are attached.

After a lengthy discussion and debate, Becky McFall moved and Maggy Peitropaolo seconded a motion to rank Dore & Whittier Architects as the top firm and to solicit a fee proposal from the firm.

Vote: In favor - Owen Beenhouwer, Vin Cannistraro, Tim Christenfeld, Buck Creel, Becky McFall, Steve Perlmutter, Maggy Pietropaolo, Gary Taylor

Opposed – Ken Bassett

Abstained – Doug Adams, Peter Sugar, Steven Perlmutter

Maggy Pietropaolo moved and Vin Cannistraro seconded a motion to rank HMFH and Design Partnership both as #2. The motion was approved unanimously.

Becky McFall moved and Owen Beenhouwer seconded a motion to adjourn the meeting at 12:10pm. The motion was approved unanimously.

Respectfully submitted by Becky McFall

“Designer” Consultant Interview Questions

1. [Buck Creel] Will the Team proposed in your RFQ response be the Team that executes the study if awarded? If not, why not?
2. [Becky McFall] Although you are architects, not educators, you work in the education field. Based on your recent experience in working on school projects (K-8), what are you seeing in terms of building design, construction and renovation that adds substantive educational value to a school (i.e. what is necessary for a top-tier education in the first half of the 21st century, as opposed to what might be nice to have)?
3. [Vin Cannistraro] Developing reliable cost estimates of various components such as adding a new cafeteria, replacing the second grade wing, or upgrading the HVAC system, as well as estimating costs when components are combined to create design options will be essential. Tell us about your approach to developing these cost estimates and how you will approach the presentation of this information to the community.
4. [Owen Beenhouwer] A strong rationale and supporting evidence must be provided to the community to help them understand the value proposition for various project options. How might your firm assist Lincoln in identifying and understanding meaningful options in terms of renovation and new construction that support the educational program at different expenditure levels?
Possible Follow-up questions:
 - a. Who does your community outreach, what are their strengths?
 - b. How will you work with the community to determine which components are the highest priority?
5. [Gary Taylor] A critical outcome of your work with Lincoln will be to assist the SBAC and School Committee in developing community consensus around a particular option or approach. Tell us about similar work you have done to garner public support and how you envision participating in the public outreach component of this process to “Get us to Yes”.
Possible follow-up questions:
 - a. Have you ever worked with a community following a failed Town Meeting vote? If so, how did you adjust your approach?
6. [Peter Sugar] Do you see challenges to meeting the project scope within the allowed study budget and timeframe? How would you propose addressing these challenges?
7. [Steven Perlmutter] What do you bring to the table that differentiates your team relative to our project and community process?

After follow-up questions, time permitting, the Moderator, will ask the final question.

Is there anything we haven't asked you that you feel we should know?